

CORPORATE GOVERNANCE PANEL PROGRESS REPORT

Panel	Decisions	Date for Action	Action Taken	Officer Responsible	Delete from future list
23/07/2014	<p><u>Review of effectiveness</u></p> <p>Agreed to undertake a review of the S106 Agreement Advisory Group during 2014/15.</p>	December 2015	<p>The financial systems that monitor S106 funding are being replaced. It was intended to undertake an internal audit review of the S106 process prior to undertaking the effectiveness review of the Advisory Group. The review was postponed until December 2015 so as to allow the new financial system and associated reporting systems to be introduced. These systems are still not operational. It is proposed that the effectiveness review be postponed until the internal audit review (included in the 2016/17 Audit Plan) has been completed.</p>	Internal Audit & Risk Manager	Yes
26/11/2014	<p><u>Training</u></p> <p>The Panel are of the opinion that there is a need for mandatory training for Members of the Corporate Governance Panel.</p>		<p>The Corporate Director (Services) has been asked to consider this as part of her review of the Constitution</p>	Corporate Director (Services)	Yes
02/12/2015	<p><u>Internal Audit Service: Interim Progress Report</u></p> <p>The Panel expressed concern at the declining service delivery target for 'complete audit</p>	<p>The Panel tasked the Head of Resources to improve the declining service delivery target and that progress be reported</p>	<p>The Head of Resources contacted the Senior Management Team and reminded them of the importance of keeping to pre-agreed meeting dates. Internal audit staff were</p>	Head of Resources	Yes

CORPORATE GOVERNANCE PANEL PROGRESS REPORT

Panel	Decisions	Date for Action	Action Taken	Officer Responsible	Delete from future list
	<p>fieldwork by date stated on the audit brief, currently at 33%. It was explained that due to the variable hour contracts that the Internal Audit Team worked, it was difficult to reschedule meetings cancelled at short notice and this was impacting upon the target. The Head of Resources had emailed Managers to explain the importance of these meetings and would be closely monitoring progress, looking to see an improvement by the time the Annual Report of the Internal Audit Service was presented to the Panel.</p>	<p>to the next meeting of the Panel.</p>	<p>requested to keep a record of the number of meetings that were cancelled. The number of cancelled meetings has reduced markedly.</p>		